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11 DEC 1963

MEMORANDUM FOR: Deputy Director (Science and Technology)

SUBJECT: Control Center, OSA Notification Procedures

1. This memorandum is for the information of the Deputy Director (Science and Technology).

2. The following procedures are in effect at the present time for notification of the DD/S&T on air activities. In the event the DD/S&T is not available, ☐ is notified.

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a. SATELLITES:

(1) Satellite launch dates and changes are published as they occur.

(2) Telephone notification is made upon launch, at which time further notification procedures are established for the remainder of the launch day.

(3) Normal vehicle operation is then reported on the OSA Daily Activity Report.

(4) Telephone notification is made if any vehicle problems develop during normal duty hours. (After normal duty hours this notice is provided by the NRO Satellite Operation Center).

(5) Abnormal vehicle operations that occur after normal duty hours are reflected on the OSA Daily Activity Report on the following morning.

b. U-2 (IDEALIST):

(1) During duty hours telephone notification is made on mission alerts and GO-NO-GO decisions.

(2) After duty hours no notification is made.

(3) Mission status and/or results are reported in the OSA Daily Activity Report.

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c. U-2

(1) Mission results are reported in OSA Daily Activity Report.

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d. OX CART:

(1) flight activities are reported in OSA Daily Activity Report.

3. Additional notification on any project is made upon the direction of AD/OSA.

4. Any emergency situation in connection with air operations is passed on immediately to DD/S&T regardless of the time of day. As a point of interest, the OSA Control Center is manned during all periods when IDEALIST missions are in progress and during periods when A-12 aircraft are airborne.

(Signed), Jack C. Ledford

JACK C. LEDFORD
Colonel, USAF
Assistant Director
(Special Activities)

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C/CC/OSA/ (9 Dec 63)

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